



## RAMSGREAVE PARISH COUNCIL – ORDINARY MEETING

c/o: 14 Longridge Road, Chipping, Preston Lancashire, PR32D,

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Minutes of **ordinary meeting of Ramsgreave Parish Council** held at 7.30pm on Tuesday 9<sup>th</sup> May 2023 at Wilpshire Methodist Church

**In attendance:** Kathryn Berzins, Lindsay Wright, Kathryn Webster, Susie Duerden

1	Standing items	Apologies for absence	Mike Hill RFO
2		Approve minutes of last meeting	Approved by council
3		Declarations of interest	None
4		Co-option of new councillors	<p>KB proposed Susie Duerden be co-opted to Ramsgreave Parish Council. Seconded by Lindsay Wright and agreed by all.</p> <p>KB proposed Nabila Parekh be co-opted to Ramsgreave Parish Council. Seconded by Lindsay Wright and agreed by all.</p> <p>Kathryn Webster resigned from Ramsgreave Parish Council with immediate effect.</p> <p>KB proposed Liz Woodruff be co-opted to Ramsgreave Parish Council. Seconded by Lindsay Wright and agreed by all.</p>
5		Public participation	none
6		Finance Report:	<p>Financial report was presented and accepted as correct. KB explained £800 was still outstanding from LCC local delivery grant, this will be paid soon and then applications for this year's grant will open.</p> <p>The move to Unity internet banking is now complete. New councillors are to be added to the mandate, Mike Hill to organise.</p> <p>Grant received from Lancashire Environment Fund for £650 for new gate, will be paid on completion of works.</p> <p>Scheduled payments agreed as below:</p> <p>1 2324113 LALC 130.69 31/05/23 Other Admin.  2 Clerk Salary 312.00 10/05/23 Contract.  3 HMRC (Estimate) 78.00 22/05/23 Contract.  4 Clerk Expenses 10.00 10/05/23 Contract.  4 Various* Cllr. K. Berzins 1,767.74 10/05/23</p>

			6 Inv-RPL-03/05/23 LA Landscaping Ltd. 733.00 RHS  Total: 3,031.43  Also approved payment for 10 more gravel boards at £65 Lottery, more expenses have accrued but will be circulated.
7	Items	Planning	None discussed
8		Highways	Police said we can borrow a speed monitoring device for free but needs to be mounted on an LCC approved fitting which we're yet to hear back from. Currently on hold until we can find this information out. KB to seek out more information.
9		Public rights of way	Gate at the end of Isle of Man has been approved, contractor can fit it 20th May 2023 awaiting farmer's permission.
10		Outstanding repairs	Faded 'weak bridge' sign No sign saying Higher Ramsgreave Road Requested bin at end of Moorfield (KB will follow up with RVBC) Blocked drains on Ramsgreave Road  We will report all again.
11		Lengthsman duties	Continue from June - October after No Mow May. Agreed we would ask Adam to fix wobbly bench.
12		Public engagement: newsletter, notice boards, social media	All going well and received well.
13		Commemorations	£500 for Coronation Commemoration. Councillor Wright to research options for a planter and bring forward for approval.
14		Allotment report	Subcommittee meeting minutes attached.
15		Volunteers: litter picking and gardening group	Continues going well.
16		Feedback from other agencies	Asked to publicise The Little Green Bus, will do it on Facebook
17		Governance	No changes required. Will share google drive with new councillors. Will create new Whatsapp group and email mailing list for new councillors.
18		Next meeting date	Thursday 7 <sup>th</sup> September 2023 7pm.

Meeting closed 20.00

## **Ramsgreave Parish Council – Community garden and allotment subcommittee meeting.**

**Present:** Kathryn Berzins, Lindsay Wright, Susie Duerden.

The subcommittee minutes will be divided into three sections:

1. Administration finance and governance
2. Update on tasks completed / ongoing
3. Work planned.

<b>1. Administration finance and governance.</b>		
<b>Task</b>	<b>Update</b>	<b>Action</b>
<b>1.1</b>	<b>Volunteers and Session Dates</b> Update on volunteers, and how Thursday and Sunday sessions are going.	No action
<b>1.2</b>	<b>Allotment committee</b> Update: met in April. Agreed plans for next quarter in terms of job needing prioritizing and seeds purchasing. Could not do Coronation event due to weather related delays with polytunnel and patio.	No action
<b>1.3</b>	<b>Grant Money and Donations</b> Decision still needs making about wheelchair accessible picnic bench from Ark plastics. Cannot make final decision until patio built as original plan might be too big. Ark will make smaller on request but prices will vary. Could not find second hand scaffold. Bought new.	RHS require mid point report in June. KB will draft. Check size when sail up.
<b>1.4</b>	Work too heavy for volunteers so put completion out to tender and it is now finished. Poles yet to be installed.	Planned for next session.
<b>1.5</b>	<b>Toilet</b> A bid has been prepared for a composting toilet. If cannot source funds locally (KB is investigating) will go back to Lottery. KB still waiting on verdict.	KB followed up funding source.
<b>1.56</b>	<b>RHS Awards</b> Received 2023 form so have entered us for this year, judging in June. Path and patio will be finished.	KB will circulate date when received
<b>2. Update on allotment site tasks completed / ongoing</b>		

<b>2.1</b>	<b>Accessible Path</b> Nearly complete. Weather is affecting progress.	No action
<b>2.2</b>	<b>Raised beds and veg planning</b> All built, could not buy bulk bag compost as would not deliver unless higher spend. Have bought 6 x 50l sacks so far.	No action
<b>2.3</b>	<b>Scrap metal</b> Still heard nothing.	Agreed to do something ourselves.
<b>2.4</b>	<b>Polytunnel</b> Have completed it apart from side vents and guttering. Side vents are very complicated. Need advice from manufacturer to retrofit. Staging built.	KB following up
<b>2.5</b>	<b>Pond area at rear</b> Conifers are now cleared apart from stumps. Chipper required again to further break down foliage. Conifer poles being used to make plant supports and to build log cabin at rear in woodland. Actual pond work delayed until site dry, probably later in summer.	Continue as planned
<b>2.6</b>	<b>Lawn Area</b> Will start to trim in June. Have donated electric trimmer? Mower still awaiting repair in spring. Will start work on borders at some point. Sourced other grants but need specific plan to ask for money for.	LW provided list of potential grants.
<b>2.7</b>	<b>Compost Bins</b> Adding last bay this quarter. Some progress made.	Continue as planned
<b>3. Allotment site work planned</b>		
<b>Task</b>	<b>Description</b>	<b>Action</b>
<b>3.1</b>	<b>Install patio poles</b> Postcrete bought. Will buy planters for poles.	Later in may when bedding plants arrive.
<b>3.2</b>	<b>Install polytunnel side vents</b> After patio completed.	Over next quarter
<b>3.3</b>	<b>Complete log cabin</b> Over the summer. Aggregate, mortar bought.	Over next quarter
<b>3.4</b>	<b>Create mini ponds with sinks</b>	Over next quarter
<b>3.5</b>	<b>Line main pond and make safe</b>	Over next quarter
<b>3.6</b>	<b>Door signage</b> Concept agreed by KW and LWr and discussed. LWr will refine.	Over next quarter

Meeting closed 20.45